

## **COLLEGE OF FORESTRY RESEARCH SUPPORT FACULTY (RSF) COMMITTEE - CHARTER**

### **Committee's Mission**

The College of Forestry RSF Committee's Mission is to assess and respond to the needs of the RSF community and interact with the College and Departments to enrich the RSF experience. The committee strives to foster a welcoming and supportive work environment for RSF; provide information, insight and guidance on career development and advancement; facilitate opportunities for RSF to expand and enhance their capacity and skill set; facilitate effective representation of RSF in their Departments and College; and enhance communication and networking among RSF, other faculty and staff.

### **Examples of Activities**

- Sponsorship of presentations on topics including Business Office Process, Safety, Professional Development, Annual Review, Promotion, and Mentoring.
- A peer mentoring program for RSF employees.
- New RSF employee welcome letters and contact.
- FTE Marketplace website for connecting RSF looking for additional FTE and PI's with labor and expertise needs.
- Facilitate networking and connections between RSF from different working groups.
- Represent the interests of RSF employees in Departmental and College of Forestry decision making, encourage RSF participation in departmental, college, and university service, and communicate with RSF regarding issues of interest to our ranks.

### **Structure and Election of Committee**

The College RSF Committee is composed of 7 members, with one seat reserved to represent each of the three departments, and the remaining 4 seats elected at-large. Each seat would have a term of two years, with 3 or 4 seats elected each year. A committee member can serve two consecutive terms. A vacant seat can be filled by appointment by the sitting committee members, as long as at least 5 seats are filled. A vacant department representative seat must be filled by a member of that department.

The seats representing each department are elected by that department's RSF population, and are responsible for communicating with their department administration and with the employees of the RSF rank in that department. At large seats are elected by a vote of all RSF in the College. RA's and professional faculty are encouraged to run for seats to represent these job classes.