

Forestry Executive Committee Meeting Minutes
Friday, December 17, 2010

8:00 a.m. - 11:30 p.m.

Richardson Hall 115

Meeting facilitated by Steve Tesch

List of Attendees:

Members present: Roger Admiral, Jim Johnson, Thomas Maness, Brenda McComb, Steve Tesch, Hal Salwasser; Tom McLain, Ed Jensen, Eric Hansen

Members Absent: Jeff McDonnell

Other Attendees: David Hibbs

Meeting Handouts:

- 1) 11-19-10 FEC Meeting Draft Minutes – Steve Tesch
- 2) 12-16-10 Action Items Tracking List – Steve Tesch
- 3) College of Forestry Academic Support from E&G and non- and E&G Sources –Roger Admiral
- 4) Summary Table Faculty to teach cross campus Courses – Roger Admiral
- 5) Federal Educational Rights Protection Act (FERPA) – Clay Torset
- 6) Academic Success in Forestry Brochure – Clay Torset
- 7) Students’ Academic Performance Sample Letters – Clay Torset
- 8) 2010-11 Promotion & Tenure Timeline
- 9) E.B. Lemon Distinguished Alumni, The Jean “Scram” Graham Leadership , and Honorary Alumni Awards

I. Review Agenda and Status of Past Action Items

- New agenda item: Clay Torset was invited to talk about FERPA and to remind FEC about the policy.
- The Research Coop. Directors will be invited to January 21 FEC meeting to give an update.

- P&T College Committee will be meeting the first week in January. The Dean's office is coordinating the scheduling of the initial meeting and election of chair.
- FY 10-13 balance sheet updates and carryover accounting: Roger Admiral and Steve Tesch to discuss next week.
- Competitive Grant Assistant Position: Penny Wright, Jeffrie Husband, Roger Admiral, and Steve Tesch will discuss and report back at the next FEC meeting, January 7.
- Andrews LTER Leadership: Waiting for a recommended selection from the Forest Service.
- Research Agenda: Steve Tesch will meet with Rick Spinrad to discuss research coop., etc. issues.

II. Approval of Minutes from Last Meeting

Minutes from 11-19-10 FEC meeting were approved.

III. Updates and Conversation with the Dean

- The Maybelle Clark McDonald family will provide a sizeable gift that will be matched by the Provost's initiative. The pledge will need to be in by May and the fund to be at the Foundation by the end of December 2011 to qualify for the match.
- **Oregon Business Plan Update**
Hal and Steve attended the Oregon Business Summit last Monday. Hal reported on the outcomes from the summit. There is a great deal of attention paid to the summit and business plan as the legislature prepares for the session and Oregon prepares for a new governor. Forestry and wood products are prominent industry clusters on the list. OSU has various assets relevant to the plan and OBP initiatives. Need to wait to see the governor's agenda to learn about his priorities, March/April.
- **Roger Beachy's Campus Visit**

Roger Beachy, Director of the National Institute of Food and Agriculture (NIFA) will be on a campus visit January 13-14. An agenda is being developed to allow campus wide participation. Major topics of discussion are McStennis formula funds, funds, and competitive grants. FEC discussed preparation for this visit. Hal reported on Rick Spinrad's visit to Washington D.C. last week.

Action Items:

FEC will need to prepare a document that summarizes important issues that Roger Beachy needs to be aware of including large center proposal issues. Need to emphasize that OSU has strong capacity in Forestry and Extension.

Email your ideas to Steve Tesch for consolidation. This item will be added for further discussion at the next FEC meeting, January 7.

- **FTE Restructuring Discussion**

Hal reported on the Provost Council's endorsement of the FTE restructuring. A memo from Becky Warner about the policy will be out in January. The College will be able to proceed with the restructuring then. FEC discussed various issues such as agreements between faculty and department heads, expectations for generating external funds, faculty forgoing raises or cost of living increases of for two years, and various concerns about not penalizing faculty but rather incentivizing faculty to do more.

Suggestion:

Need to establish an agreement/5 year written plan between the Department/Faculty that would be supported by the legal office.

Action Item:

FEC will wait to see Becky Warner's memo and have further discussion at next FEC meeting, January 7.

IV. Description of FERPA – Clay Torset

This was to remind FEC about the rules for releasing student information when parents are inquiring about their students. Clay distributed copies of the letters that students in academic trouble received from the Dean and explained the steps that Students Services take to make students aware of their academic performance. Clay distributed a copy of the Federal Educational Rights Protection

Act (FERPA). Students can fill out a consent form to authorize their parent to inquire about their educational records.

V. *Strategic Planning Retreat Debriefing – Hal Salwasser*

FEC discussed their impressions of the day they spent with Paul Axtell and Provost Randhawa to characterize the outcomes of the day. Hal will send a College message at the beginning of the year that will summarize the principles discussed at the retreat and how the College will move forward. FEC discussed the next steps for the strategic planning process.

Action Item:

Further discussion about a College message will be added to January 7 FEC agenda. Hal will follow-up with Paul Axtell the second week of January to discuss the next steps.

Hal will meet with Susan Roper the lead author who wrote the book titled, “Peak Performance for Deans and Chairs”. Each member received a copy of the book to read in preparation for the retreat. Hal wanted to have a conversation with each member to get their feedback on the book.

J. Johnson – Would like to know Susan’s general knowledge about strategy that University uses for solving budget issues

T. Maness – reframing idea “Strengths and Weaknesses”.

Would like to address the various approaches to frame a problem (i.e. structural or political) and the various answers that are associated with these approaches - How would the lead author solve some of the CoF issues?

T. McLain – Missing pieces for research intensive leadership - Would like author to address issues about how to build collaboration across boundaries or trans-disciplinary types of things.

Action Item:

Hal will report back to FEC about his conversation with Susan.

VI. Review of Cost of Education Programs Analysis – Steve Tesch

This was an opportunity for FEC to go over the data and assumptions used to estimate cost of delivering academic programs and associated admin. support from E&G and Non-E&G sources. FEC reviewed the estimate of capacity for CoF and FNR Ext faculty to teach cross campus courses to allow time for questions.

VII. CoF DPD Course – Ed Jensen

Hal held a CoF roundtable on valuing and accepting diversity on December 9. CoF is not currently participating in delivering the Difference, Power, and Discrimination requirement courses and will be looking to connect with College of Ag to offer and co-teach DPD courses. Ed Jensen, Dan Edge, and Cary Green will be coordinating this effort. Advisors will need to encourage students to participate in these classes. FEC discussed other ideas on how to feature cultural diversity at the College through either CoF Today or through the College Pay Day Coffee. CoF Today will include a section on important international holidays. The Diversity and Social Justice Committee will begin to work with cultural centers on how different cultures view Forestry and Natural Resources and coordinate a conference in the Spring of 2012.

VIII. Other Topics:

2011 International Year of Forests – Seeking a High Profile Speaker – Hal Salwasser

Hal and Gary Hartshorn from the World Forestry Center are teaming up to host an event in Portland for the 2011 International Year of Forests. CoF would partner w/ WFC to sponsor a public lecture and invite an outstanding international guest speaker. Hal shared a list of potential speakers for FEC's consideration. The topic of the lecture will be global view about world forests.

Potential guest speakers were:

IPPC members

World Wildlife Fund speaker

IUCN speaker

Michael Williams, Oxford

Action Items:

FEC will provide names to Hal if any come to mind.
Jim will share this idea with the IPAC committee.

- **BoV/SEEDS Projects Update – Ed Jensen**

Ed gave an update on the combined BoV and SEEDS projects proposals received. This year, with the addition of SEEDS money (from the federal stimulus package) to support employment for diversity students, Hal approved support for 18 new projects involving 20 students--approximately \$25K came from SEEDS. Ed requested \$51K from the BoV fund to cover operational expenses and salaries of the projects.

Decision:

Ed's request for funds to mentor a Board of Visitors (BoV) or SEEDS students for the remainder of the academic year has been approved by Hal.

- **Dean's Awards Nominations (Teaching and Mentoring Awards) – Ed Jensen**

Ed suggested a different approach to the Dean's Award for teaching/advising/mentoring. The reason for this change was that this award encompasses a lot of different things at very different levels, also the focus on "resident" instruction seems to leave out folks who teach via distance, or at Cascades. FEC discussed and decided to change the title of this award to "Fostering Student Success". Nominations: Up to two individuals per year.

Action Items:

Ed will revise the text. This change will be implemented and effective immediately. A college wide announcement will be sent to all to make everyone aware of the change.

- **Research Agenda Update – Steve Tesch**

Fred Kamke sent an email regarding the status of the research agenda process for phase 1, 2, and 3. The first phase is wrapping up. A document will be out soon, including presentations by Rick Spinrad at the Faculty Senate in early

January and the Provost's Council. There will be an opportunity for public comments followed by final revision of the document. Phase 2 will focus on research thrusts. The committee will invite Barbara Bond and Fred Kamke back to the next FEC meeting (Jan. 7) to provide input on these thrusts.

Action Items:

Send your ideas to Fred and Barb as soon as possible about phase 1 input.

- **Update on Trip to India – Jim Johnson**

Jim attended the Indo-Global Education Summit last week. There were 120 institutions represented which included 40 universities from the U.S. that participated in the summit. Jim described what the summit consisted of, discussed the issues of higher education in India and the possible partnership with Indian institutions in collaboration with College of Ag. CoF will pursue relationship with ATREE as a start.

Action Item:

FEC needs to meet again to discuss where College wants to be in 5 years with attracting foreign students. Involve new INTO leader. Add to strategic plan discussion.

- **OSU Alumni Association Awards – Steve Tesch**

The committee suggested some names: Bart or Bond Starker, Pam Matson, or Jerry Franklin. Nominations for the E.B. Lemon Distinguished, Jean and "Scram" Graham Leadership, and Honorary Alumni awards are due January 21, 2011.

Action Item

Nathalie Gitt will send the list of past award recipients for the three award categories.

Draft minutes submitted by Nathalie Gitt and revised by Steve Tesch

FEC Website: <http://www.cof.orst.edu/cof/admin/execom/index.php>

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