

Forestry Executive Committee Meeting Minutes

The regular bi-weekly meeting of the Forestry Executive Committee called to order by Steve Tesch on Tuesday, December 13, 2011 at 8:30 a.m. in RH 115.

I. Additional Agenda Topics

- Social Justice Committee Chair Needed– Steve Tesch
Chair will come from FERM – Thomas to identify
- Steve Shields' Assignment – Ed Jensen
- Statistics Classes – Marv Pyles
- Business Leadership Summit Update – Hal Salwasser
- Iraqi MOU Update – Hal Salwasser
- Geomatics Positions – Thomas Maness

II. 11-30-2011 Meeting Minutes Approval

Minutes approved with minor corrections.

III. Updates and Conservation with the Dean

- Update on the FES Department Head Search
Hal gave an update on the FES Department Head search termination and the status of Paul Doescher's appointment. Jim Johnson has informed the candidates of the termination. *Communication from the Dean to the FES unit will follow after the waiver of search is approved by HR.*
- WSE Department Head Search
The letter of offer went to Dr. Laurence Schimleck from University of Georgia. The new department head will report in early June 2012.
- Personnel Actions and Updates
 - Barbara Lachenbruch's transition to the FES Department from the Wood Science and Technology Department is being processed. Her position will be replaced with a similar type of position i.e. wood anatomist. A search process for this new position will be initiated.
 - Thomas Maness gave an update on the Geomatics positions that FERM is trying to fill. Thomas Hilker was offered one of the two positions
- Richardson Chair Positions Recruitment
FEC discussed options for the recruitment of future vacant positions for the Richardson Chairs i.e. wide open search at the full professor level or internal search and free up salary savings to hire new assistant professors, and the idea of having mixed floating and fixed endowed chairs.

Action Item

FEC will think about pros and cons on the recruiting process. Discussion to be

continued.

- **McDonald Dunn Proposed Residential Development**
Hal, Dave Lysne, Nicole Neuschwander, Brian Thorness met with Ed Ray and Sabah Randhawa to discuss the developer's proposal. The decision was that the CCR was not a good idea. ***Hal will follow-up with a letter to the developer to let him know about the University's position.***
- **CoF Programs Marketing/Communications Position**
Steve Clark will provide three names of individuals who can help the College of Forestry scope out marketing and communications needs.

Action Item

This exercise will be done in January.

- **FEC Strategic Planning Meeting Outcome and Next Assignment**
Randy Rosenberger and Marv Pyles will organize a series of forums for staff and faculty on various topics regarding the future of the College. Ed Jensen shared his first attempt to write a statement about what unifies the CoF undergraduate programs and what should be the shared base for all CoF students.

Action Item

Forums announcement will go out in early January. FEC to review the statement that Ed drafted for feedback.

- **Industry Leaders Meeting with Ed Ray**
Several members of the Oregon Forest Industries Council met with Ed Ray in December to talk about the future funding of the College of Forestry. The President was open to the proposal they presented and asked the Provost to analyze CoF needs by the end of December.
- **FRL AC follow-up**
Tom Holt, Scott Folk, and Evan Smith will meet with Steve Tesch and Roger Admiral to discuss the College's finances in early January.
- **9th Annual Oregon Leadership Summit**
Governor Kitzhaber suggested that the state needed an ONAMI-like signature research center for forests, forest products, and green building. Hal reported on his conversation with Steve Zika and Matt Donegan on how that might come together between the Wood Innovation Center, CIPS, the link to the University of Oregon architecture students, the potential linkage with the Sustainability at Portland State, and Best. Hal would like the College to take the initiative to develop a proposal to present to the Governor. FEC discussed how they would proceed. Eric Hansen suggested reassembling the team composed of Scott Leavengood (Lead), Doug Maguire, John Sessions, Kevin Boston, Chris Knowles, and Klaus Puettmann. Hal mentioned Steve Simpson, Architect from THA Architecture Inc. as a potential member of this team.

Action Item

Hal will follow-up with Brett Brownscombe, Natural Resources Policy Advisor from the Governor's office, to coordinate a proposal. Steve Zika and Matt Donegan should be included in this discussion.

- **Internationalization of the College**

FEC discussed opportunities from the College's long term agreements with Akita International University, China, and with Iraqi Universities. FEC had questions about the expectations from these agreements. OSU will be hosting a delegation of Iraqi faculty in winter term. FEC expressed their concerns about our faculty and students safety regarding travel to Iraq.

Brenda McComb and Sunil Khanna are working to develop joint and dual degree programs with international Universities and will welcome proposals from the College of Forestry.

IV. Provost's Distinguished Graduate Fellowships and Scholarships for 2012-13

Brenda McComb is meeting with the leadership team from each college to ask the faculty to actively seek and recruit top qualified students. Brenda discussed some proposals that she will present at the next Provost's Council. FEC had some questions and suggestions for improving the process. ***Brenda will follow-up with an email to FEC that will contain language on what the fellowship is and a copy of the full information that the departments can post on their website.***

Brenda also gave an update on the post doc program that Barbara Bond is leading on this campus.

V. .75 12 Months vs. 9 Months Appointment

This was a follow-up conversation about insight from the College of Ag about the change from 12 to 9 months appointments. Steve Tesch summarized the pros and cons from his conversation with Bill Boggess and Dan Edge and provided his conclusion in a one-page paper that he distributed to FEC at the meeting.

Decision

FEC did not sense a strong rationale for a policy to go one way or another at this time.

VI. Status Report Update on Blake Vawter's Project

Department Heads received a copy of the communication plan A from Blake. All the high school students that George Swanson visited were entered into the university database. Students Services is in the process of digitalizing their information for implementing the communication plan. WSE has been the project pilot for the implementation and has a good model for the other departments to follow. Clay Torset distributed a 1-page document that contained the key points of the plan, the departmental level action items, and recommendations. Paul Doescher suggested having some training sessions for the staff who will help develop the departments' website. Eric Hansen would like to have templates that can be mapped against to create the pieces needed. FEC discussed their concerns about classrooms space with this recruitment effort. Thomas Maness raised the issue of staff time to implement this plan.

Action Item

Clay Torset will email details for his request to the Department Heads and will include a timeline. Clay asked the department heads to provide a lead contact person from their department who can help craft the communication messages and work with Blake. Ed Jensen and Clay will work on the templates for web communication.

VII. RRM Degree Suspension

The RRM degree suspension has been pulled back from the Faculty Senate agenda. Over the coming months, Paul Doescher will be leading a discussion about whether or not to continue offering the program.

Action Item

Ongoing discussion to be continued at the next FEC meeting.

VIII. Graduate Certificate in Forests & Climate Change Proposal

Badege Bishaw was invited to present an overview of the new e-campus graduate certificate in Forests and Climate Change proposal. FEC discussed a mechanism to account for e-campus classes and a process for Department Heads' consultation on extended campus proposals. These proposals involve budget oversight by the department and faculty time.

Action Item

Badege Bishaw will work with Thomas Maness and Paul Doescher to revise the proposal.

IX. Merit Salary Increases

Units' recommendations for merit increases are due by January 20. The Budget Office calculated 8 merit awards for Forestry (3 funded by E&G, Statewide \$, 5 funded from "other" sources).

X. McIntire-Stennis Funds within the College of Forestry

Steve Tesch distributed a one-page document containing information on the McIntire-Stennis funds. The College does not have an adequate number of projects in place to be allocated this money. The College needs twenty \$50,000/yr. projects approved at any one time. FEC came up with 5 options. The Department Heads were charged to discuss the options with their faculty and provide their feedback to FEC.

Action Item

Ongoing discussion to be continued at the next FEC meeting.

XI. Statistics Classes

Marv Pyles mentioned at the last meeting that he was doing a data poll in regards to the statistics class that is taken by FE and FOM students in their sophomore year. The issue was that 12 of these students will not be juniors next year as a result of not getting in the statistics class. FEC discussed solutions to troubleshoot this problem of class bottleneck.

The meeting adjourned at 12:00 p.m.

Minutes prepared by Nathalie Gitt.

Roll Call

Members Present:

Roger Admiral, Paul Doescher, Ed Jensen, Eric Hansen, Thomas Maness, Marv Pyles, Randy Rosenberger, Hal Salwasser, Steve Tesch, Jim Johnson

Guests: Mark Needham, Dave Hibbs, Clay Torset, Laurie Holtz, Badege Bishaw

Meeting Handouts:

- 1) 12-13-11 FEC Meeting Agenda – Steve Tesch
- 2) 11-30-11 FEC Meeting Draft Minutes – Steve Tesch
- 3) 12-12-11 FEC Action Items List – Nathalie Gitt
- 4) 9 month, 1.0 FTE vs. 12 month, 0.75 FTE. per conversation with Bill Boggess 12.9.11 - Steve Tesch
- 5) College of Forestry Communications Plan Project – Clay Torset
- 6) SNR Student Enrollment Graph – Badege Bishaw
- 7) Extended Campus New Program Development Grant Request for Proposals FY 2011-12: Graduate Certificate in Forests and Climate Change – Badege Bishaw
- 8) Unifying Goal for CoF Undergraduate Degree Programs – Ed Jensen
- 9) Draft for Discussion McIntire-Stennis Funds within the College of Forestry – Steve Tesch