

Forestry Executive Committee Meeting Minutes

Friday, May 4, 2012

RH 115

The regular bi-weekly meeting of the Forestry Executive Committee called to order by Jim Johnson at 8:30 a.m.

I. Summary of Actions Items

1. RRM Degree Reconfiguration Meeting with Cascade Campus

Paul Doescher is arranging a meeting with Becky Johnson and the College leadership members in Bend to discuss the reconfiguration of the RRM program. Date to be confirmed.

2. Budget Process

Hal will keep FEC posted.

3. Joint Venture Agreement Policy Clarification

Hal will cycle back this issue with Steve Tesch next week.

4. LTER Administrative Support

Hal will follow-up with Bov Eav on this issue in two-weeks.

5. Giustina Proposals Selection

Using the same rating criteria across departments, each Department Head will review their submissions to put their top three proposals forward to the Dean's office by Friday, May 11. The Dean's office will forward the nine proposals to the FEC for their review for decision at the May 18 FEC meeting.

6. Graduate Students Lounge Furnishing Proposal

Roger Admiral will have the room prep for painting and the College will provide the materials. Students agreed to paint the room possibly this term. Andrew will work with Mike Altimus for furniture requirement and to get an estimate of the cost. Hal suggested a call out in CoF Today for a donation of the coffee and end tables. FEC asked the Grad Students to come back to FEC with their final cost.

7. Dean's Search Campus Interviews

The College will post the interviews schedule and candidate materials on the College of Forestry home page. The faculty will reconvene just after the last candidate interview. The Dean's office will schedule a collective meeting for the Board of Visitors, the FRL AC and guests at that time for the search committee to collect input to send to the Provost.

8. APLU Climate of Teach Surveys

Department Heads will send the survey out to their faculty. The deadline to return the surveys is May 17.

9. 2014 IUFRO Awards Nominations

FEC will put forward some nominations. To refer to nomination packets that FEC put together for this year's University awards. The deadline for submission of nominations is August 31st 2013.

II. Meeting Minutes Approval

The April 20, 2012 FEC meeting minutes were approved.

III. Update and Conversation with the Dean – Hal Salwasser

- **Budget Process**

Hal edited the FRL 2013-15 budget proposal that Roger drafted and sent it to FEC on May 1st. This document is a work in progress. Hal will keep FEC posted on the process.

- **Campaign Development Update**

1. Hal gave an update on the work that the Indian Forest Management Assessment Team is doing. The team is interested in the ILAP models and application tools. The BIA could be a potential funding source for extending the ILAP. Bov Eav is in support for ILAP to continue the landscape assessment projects for the federal agency.
2. Hal reported on the outcome of the visits with Jerry Brodie, The Campbell Group, Matt Donegan, Forest Capital Partners and Rick Holley from Plum Creek that Zak Hansen had organized last Thursday. All three organizations are actively engaged in financially supporting the College's programs either through scholarship or faculty endowments. Plum Creek will entertain a proposal from the College to create a faculty endowment for a professor in watershed science done in time to stimulate a Provost's match.
3. Hal met with Bov Eav and Vi Ta, Grants and Agreement Lead Specialist from the USFS PNW on May 3rd to get clarification on the new matching requirement policy for the joint venture agreements (JVA).

Action Item

Hal will cycle back this issue with Steve Tesch next week.

4. Hal discussed the financial support from USFS PNW for the LTER administrative support at the HJ Andrews and cost for CoF to bring the Lead PI. No decision was made at the meeting.

Action Item

Hal will follow-up with Bov Eav on this issue in two-weeks.

5. Hal scheduled a meeting on May 3rd with the interested parties from the PNW, FS Region 6, and BLM to follow-up on a partnership proposal to support the SEEDS programs. The proposal was to use new Board of Visitors fund matched by the agencies. Each of the four partners would contribute \$37,000. David Zahler will be funded half time to coordinate and administer 15 mentor-protégés and 10 summer internships. The Forest Service is ready to obligate the fund this month or next. Randy Rosenberger let Hal know that there was great interest from Federal, State, and County Parks for these internships. Jim Johnson suggested extending this program opportunity to the Cascade Campus TOL students for a better linkage with Cascade. Paul Doescher mentioned two

other agencies who would be interested: US Fish and Wildlife Service and NRCS. FEC discussed the need for a broader cadre of faculty to participate in this program and for faculty incentives with discretionary money.

6. Zak gave an update of his upcoming development visits with several Board of Visitors members and donors. Two new AOL members will be joining the Board of Visitors. Paul Doescher gave Zak some feedback on Brian Cleary. Zak invited department heads and Jim Johnson to attend a Plan Giving Day training on May 31st in Portland to learn about the Foundation processes. Hal reminded FEC about the Astoria Board of Visitors meeting. Hal plans to update the board on the various investments that were made by the College (Sasquatch marketing, Revamping of the RM and FM degrees, SEEDS Program).

IV. Oregon Master Naturalist Program (OMN) – Jason O’Brien

The Oregon Master Naturalist Program coordinator, Jason O'Brien, discussed the Oregon Master Naturalist Program and updated FEC on its progress. The program started with its first coordinator in 2009, and has been recruiting participants since about early 2010. A pilot program was developed on the Oregon Coast by the Centers for Ocean Science Education Excellence – Pacific Partnerships (COSEE-PP) and delivered a series of pilot classes from 2010 – 2011. The statewide program began training participants beginning in October 2011 with its Online Core Statewide Curriculum. 39 successfully completed this course with another 60 asking to be on the waiting list, with no promotion of the program at all. 50 participants are finishing the online course this spring. In late 2012, the OMN program will begin training people in an Ecoregion Specialization course, like the Oregon Coast course, in the Willamette Valley and East Cascades Ecoregions. These classes will begin in September and run through November. Funding continues to be a focus for the program, as several partners have had to back out due to budget shortfalls. Courses cost OMN participants \$375 for the full sequence of training and the online course is being offered to non-OMN participants for \$325. FEC gave Jason some recommendations of other topics for inclusion in the program content and for linkage with Oregon Parks and Recs and US Fish and Wildlife.

V. College Forest Activities Update – John Mann

- **Brandis Family Land Exchange Update**
John formed an informal consortium with Greenbelt Land Trust, Benton County, City of Corvallis, and the land owner. All the details of the land exchange are under discussion and are being written up by the lawyer, Cary Stephens. John will keep the FEC updated.
- **Blodgett Tract Timber Sales Update**
John gave an update on the bids for the timber sales going on at the Blodgett Tract.
- **High School Logging Competition**
The College Forests hosted high school students from eight different schools this week for a technical topics competition and logging sports. Activities were held on campus and at the College Forests.
- **Spaulding Tract Sale**

No new information. The appraisal is being done this month. As soon as the tract is appraised, John will follow with the OSU process for the sale negotiation.

VI. Giustina Proposals Ranking Process – Jim Johnson

The Dean's office received 24 submissions. FEC discussed what process they wanted to use for selecting the top three proposals. Jeffrie Husband provided FEC some examples of rankings and answered questions about the process used in the past. FEC discussed the most important criteria for selecting the best proposals. Department Heads will decide on their ranking criteria.

Action Item

Using the same rating criteria across departments, each Department Head will review their submissions to put their top three proposals forward to the Dean's office by Friday, May 11. The Dean's office will forward the nine proposals to the FEC for their review for a decision at the May 18 FEC meeting.

VII. Graduate Students Lounge Furnishing Proposal – Thomas Maness

Kim Greene and Andrew Merschel were invited to present a proposal for the furnishing of the space the Graduate Students were allocated for their lounge/working space (PVY 208) for FEC's approval. There will be 4 computers available in the room. A map of the room design and a histogram of computer usage were distributed at the meeting.

Decision

FEC approved to move forward with the proposal and to provide the support that the students needed to fix the room up.

Action Item

Roger Admiral will have the room prep for painting and the College will provide the materials. Students agreed to paint the room possibly this term. Andrew will work with Mike Altimus for furniture requirement and to get an estimate of the cost. Hal suggested a call out in CoF Today for a donation of the coffee and end tables. FEC asked the Grad Students to come back to FEC with their final cost.

VIII. Other Topics

- **Maybelle Clark MacDonald and Knudson Applications Update** – Marv Pyles
Marv received a total of eight applications. In most case, the applications were for both positions. The search committee will meet next week to review the applications and make decisions on how to proceed with the interviews. The search committee will provide their recommendations to Hal by end of May.
Administrators are not eligible to apply for these positions. These positions are aimed at rewarding faculty who are committed to teach and support innovation. Zak Hansen would like to see the recipient of the Maybelle Clark MacDonald professorship have plenty interactions with the Maybelle Clark Foundation.
- **Dean's Search Update** – Paul Doescher
The schedule for the finalist candidate campus interviews were announced this week. The Provost is planning to make his hiring decision by the end of this term. Names of the candidates will be released next week. The campus interviews will be comprised of students and staff meetings with the candidates, small group faculty

discussion, meetings for stakeholders in Portland and the FEC, and a candidate forum. The forum will be streamed live.

Action Item

The College will post the interviews schedule and candidate materials on the College of Forestry home page. The faculty will reconvene just after the last candidate interview. The Dean's office will schedule a collective meeting for the Board of Visitors, the FRL AC and guests at that time for the search committee to collect input to send to the Provost.

- **Diversity and Justice Committee Update** – Thomas Maness
Thomas is this year's Chair of the Diversity and Justice Committee. Thomas gave an update on the sets of focus groups that the committee is organizing in late May and early June to collect information about Natural Resources students' career path and demographics, and to provide information on Natural Resources careers. The committee will plan some activities that can be undertaken in the College to help with recruiting. The Committee is also planning to hold some diversity and cultural events in the College. The Committee is composed of eight members: Thomas Maness, Kira Hughes, Kama Luukinen, Ed Jensen, Kate McCullough Christine Olsen, Dana Sanchez, and David Zahler.
- **Climate of Teaching Survey Link** – Jim Johnson
The College of Forestry has agreed to participate in the Climate of Teaching survey sponsored by the Association of Public and Land-grant University. The Dean received further instructions on how to proceed. A sample transmittal letter was distributed at the meeting.
Action Item
Department Heads will send the survey out to their faculty and ask to respond before by May 17.
- **2014 IUFRO Awards OSU Professor Nomination** – Jim Johnson
Jim distributed a copy of an early announcement of the upcoming IUFRO Awards program. The next IUFRO World Congress will be held in Salt Lake City, Utah. This is a great opportunity to nominate faculty for these international awards.
Action Item
FEC will put together some nominations. To refer to nomination packets that FEC put together for this year's University awards. The Deadline for submission of nominations is August 31st 2013.
- **2012-13 Provost's Distinguished Graduate Fellowships Extended Deadline**
– Jim Johnson
Jim reminded the Department Heads that the deadline for nominations of the 2012-13 Provost's Distinguished Graduate Fellowships was extended to May 9.

The meeting adjourned at 11:30 a.m.

Minutes prepared by Nathalie Gitt

Roll Call

Members Present:

Roger Admiral, Paul Doescher, Jim Johnson, Eric Hansen, Thomas Maness, Marv Pyles, Randy Rosenberger, Hal Salwasser

Absence: Steve Tesch and Ed Jensen

Guests: Mike Altimus, Kim Greene, Kathy Howell, Jeffrie Husband, John Mann, Andrew Merschel, Jason O'Brien

Meeting Handouts:

- 1) 05-04-12 FEC Meeting Agenda – Steve Tesch
- 2) 04-20-12 FEC Meeting Draft Minutes – Steve Tesch
- 3) 05-03-12 FEC Action Items List – Nathalie Gitt
- 4) Giustina Innovative Grants Program 2012 – Steve Tesch
- 5) Ranking Matrix – Jeffrie Husband
- 6) Proposal Ranking Memo 2008 – Jeffrie Husband
- 7) 2012 Listing Giustina Proposals – Jeffrie Husband
- 8) PVY 208 Floor Plan – Graduate Students Council
- 9) Climate of Teaching Survey Link Memo – Nathalie Gitt
- 10) 2014 IUFRO World Congress – Call for Nomination for Awards Memo – Jim Johnson
- 11) 2012-13 Provost's Distinguished Graduate Fellowships Nomination Memo – Nathalie Gitt