

College of Forestry Executive Committee

Bi-Weekly Meeting
Friday, April 19, 2013
8:00 a.m. – 9:30 a.m.
Richardson Hall 115

MEETING NOTES

Attending: Roger Admiral, Jo Albers, John Bliss, Paul Doescher, Eric Hansen, Geoff Huntington, Kathy Howell, Jim Johnson, Claire Montgomery, Laurie Schimleck, Steve Tesch, Robin Rose

Absent: Zak Hansen, Thomas Maness, Randy Rosenberger

Guests: Ryan Brown, Hailey Buckingham, Mike Hall, Dave Hibbs, Joey Hulbert, Julie Larson, Max Taylor

Notes from Nathalie Gitt

Agenda Review and Suggestions for Additional Items – Geoff Huntington

- **Annual Awards Ceremony and Process** – Paul Doescher
Department Heads discussed issues with the recent changes in the planning of the annual awards ceremony and shifting of the responsibilities from Students Services to Departments which caused some process confusion.
[John Bliss will follow-up with Kira while Randy is out for bridging.]
- **University Background Checks Policy for Employment and Service** – Steve Tesch
David Blake, Assistant VP of Office of HR, announced a new policy on background checks. Steve Tesch reported on 3 issues surfacing and arising questions of the process.
[Steve Tesch and Roger Admiral are getting clarification on process. Roger will report back.]
- **Forestry GUMP and 2013 Western Forestry Graduate Symposium** – Joey Hulbert
Max Taylor reported on the successful Forestry GUMP program kick-off held on April 10 and thanked the leadership team for the funding support they received.
The graduate student research symposium is only a few days away. Students from all three of our departments have worked hard to produce a very full, engaging schedule, and I would like the Department Heads to encourage faculty attendance and hope to make this event a true, college-wide, success.
[The Dean will send a college wide invitation today in support of the Graduate Symposium.]
- **OSAF Annual Meeting** – Steve Tesch
[If anyone is interested in attending the OSAF annual meeting, contact Steve Tesch's office for a free registration.]
- **Structure of COF Advisory Bodies Resetting Existing Expectations** – Geoff Huntington led a discussion of options being considered for organizing and structuring the role and membership of different advisory bodies to the College. Geoff distributed a copy of the first cut at the

functions and memberships for the advisory bodies and started a conversation on how to formally frame a different kind of Dean's council of advisors that would be on call.

Feedback:

Need to add advisory bodies for Alumni group, undergrad and graduate, departmental advisory committees, and expand stakeholder base. Paul Doescher was not in favor to dividing the various boards but integrating them instead. John Bliss and Robin Rose suggested a more simple structure. A change of the language of the FRL AC statute was discussed (possible in 2015 and dependent on the direction of the College) – Paul suggested that Steve add this item on the next FRL AC agenda.

[Geoff will route to FEC the legislation attached to the FRL AC and Education Council advisory groups.]

- **FRL Advisory Council and All-College Meetings – Agendas** – Steve Tesch and Geoff Huntington briefed the FEC on the agendas for the two upcoming meetings. Steve reported on his conversation with Thomas about the vision for the direction of the College research and institutes and the layout for the next FRL AC meeting. The FRL advisory group will return to a more focused role. Steve distributed a copy of the agenda for the April 30th meeting. ***[Steve will report back on the reset of the FRL AC after the April 30th meeting.]*** Next FEC special topic will be replaced for a more detailed discussion in preparation of the All-College meeting. Geoff discussed the agenda for the All-College meeting.

On May 3rd the Provost is scheduled to meet with the Forestry Executive Team. Geoff discussed the content of the next FEC meeting.

- **CoF Draft Teaching Policy** – John Bliss led a conversation on the draft teaching policy being prepared for release for review and comment by members of the College. The main issue discussed was the oversight for the policy and accountability. John read the policy and asked for recommendations for a process to vet the policy and to move forward. Recommendations were:
 - 1) Email the policy to the College and ask for comments now.
 - 2) Discuss the reviewing process now or after the all college meeting.
 - 3) Attach the policy as a pre-read with the all college meeting handouts.
 - 4) Schedule more invited meetings and dept. meetings follow-up
 - 5) Identify markers to acknowledge.
 - 6) Need further discussion on how the policy will be implemented. What does the policy mean and its implications?
 - 7) Need interface with key faculty members to discuss the policy and more one on one interactions into the process.
 - 8) Establish a timeline and plan on how the team will move forward for the socialization of the topic.
- **FEC Meetings – Building on Our Progress** – ***[This item will be rescheduled for discussion at a future FEC meeting. Geoff is looking to assess the effectiveness of FEC meetings generally, and opportunities for improving both process and content in the future. Feedback welcome and should be directed to Geoff Huntington.]***

- **FEC Special Topic Discussion –**
[The FEC special topic discussion on “How Do We Become the “Go To” Place to Learn About and Engage In Civil Discussion About the Most Pressing Natural Resources Issues of the Day?” to be led by Geoff Huntington was cancelled and will be rescheduled, date to be announced.]

Meeting Handouts

- 1) FEC Agenda
- 2) Advisory Bodies – Geoff Huntington
- 3) Draft COF Teaching Policy – John Bliss
- 4) FRL AC Agenda – Steve Tesch
- 5) Commencement Stories Request due May 13 to Kavinda Arthenayake – Nathalie Gitt