

## Forestry Executive Committee Meeting Minutes

Friday, April 6, 2012

RH 115

The regular bi-weekly meeting of the Forestry Executive Committee called to order by Steve Tesch at 8:30 a.m.

### I. Summary of Actions Items

#### ▪ DC Internship Interviews and Mark Rey's Visit

*Hal will send the announcement and list of organizations to FEC. Department Heads will help sharing this information with students. The Dean's office will coordinate the catering for the lunch presentation and the schedule of interviews with Mr. Rey.*

#### ▪ Departments' Annual Reports and Reviews

*The Departments' annual reports are due to the Dean's Office by July 1. Steve will send the university metrics used to report the international data and engagement. Format of the reports will be the same as last year. Nathalie will schedule the Departments and Department Heads' annual reviews in July.*

#### ▪ Dean's Search

*Hal will make personal contacts with the conservation groups and NGOs when the names of the finalists and forum dates are known. The Dean will convene a meeting for the FRL Advisory Committee on the last day of the interviews for the members to collectively discuss their recommendations to the Provost.*

#### ▪ Cayuse

Department Heads need to identify at least two delegates who will have signing authority. They need to communicate the names of these individuals to Sponsored Programs and decide on an internal system for routing the proposals for approval. All faculty are required to confirm their professional profile information in Cayuse by June 1, 2012 and are encouraged to attend one the training sessions offered in the College. Department Heads will need to let Penny Wright know about whether or not they want to implement using the proposal check-off form.

#### ▪ Action item on Conclave.... *Students to submit reconcile bills and submit request/justification for additional financial support?????*

### II. Meeting Minutes Approval

The March 16, 2012 FEC meeting minutes were approved.

III. **Updates and Conversation with the Dean** – Hal Salwasser

▪ **SEEDS Funding**

Hal reported on his conversation with the Forest Service, PNW Research Station and the BLM leaders about a possible 3-way financial partnership with the Board of Visitors to continue support for the SEEDS program. This item is under discussion. More information to come.

▪ **DC Internships**

Mark Rey, ex-Undersecretary of USDA Natural Resources and Environment will be on Campus Friday, April 13 to give a lunch presentation about natural resources policy internships in Washington D.C. Students and faculty are all invited to attend the presentation. Mr. Rey will conduct interviews with interested CoF students from 10:00 am – 3:00 pm. The Dean's office is the point of contact for more information.

▪ **Board of Visitors CoF Members Attendance**

FEC discussed attendance for the Astoria Board of Visitors meeting scheduled in June.

VI. **Sustainable Double Degree Update** – Hal/ Paul Doescher

Becky Warner, Hal Salwasser, Sonny Ramaswamy, Ilene Kleinsorge, Stella Coakley, Mike Oriard, Anita Azarenko, Kate Lajtha, Janine Trempey, Matt Shinderman, Gary Beach, and Paul Doescher met on April 4 to discuss the administrative and the budget aspects of the sustainable double degree. A subcommittee was formed to sort out some of the short term alternatives and costs to launch the degree next fall. Jim Johnson gave an update on the FNR Extension contribution in the program. Hal will help OSU develop a sustainable business model for interdisciplinary programs. More to come on this issue.

VII. **Conclave Debrief/Acknowledgements** – Quincy Coons, Justin Thomas, Joel Zeni, and Jeff Wimer

Justin, Quincy, Joel, and Jeff were invited to give FEC a briefing on the planning, organization, event safety, and financial outcome for the whole event. This was their first time coordinating such a big event. They were grateful for all the donations, sponsorships, and volunteers who contributed. Jeff Wimer gave an update on the renovation of the logging sports arena and the future goals for the club and students' engagement. Jeff and John Mann will be looking for a new home for the club. Thomas Maness initiated a conversation about the planning and budgetary need for the next Fall Frost. FEC discussed the need for a succession plan for the Forestry Club leadership and institutionalizing a process for event planning. To improve communication with the College of Forestry faculty, Thomas Maness suggested that club members schedule future events planning discussion at the FERM Department meetings.

VIII. **Cayuse Online Grant Proposal Submission System** – Penny Wright and Jeffrie Husband

Penny and Jeffrie gave FEC an update on the upcoming changes from the new Cayuse SP online grant proposal submission system. Department Heads need to

identify at least two delegates who will have signing authority and they need to communicate the names of these individuals to sponsored programs. Steve Tesch, Roger Admiral, and Jeffrie Husband have signing authority for the College under Hal's name. Department Heads need to decide of an internal system for routing the proposals for approval. All faculty are required to confirm their professional profile information in Cayuse by June 1, 2012 and are strongly encouraged to attend one the training sessions offered in the College. Jeffrie distributed a 1-page handout at the meeting that contained the detailed information on delegates, proposal permissions, routing chain, and how to log in using Cayuse. Penny handed out a proposal check-off form. This form was created to help PIs to prepare their proposal budget. Department Heads need to decide if they want to implement using this form. Jeffrie will send a follow-up email to Department Heads for a reminder of action items. The use of Cayuse will be mandatory effective July 1<sup>st</sup>.

**IX. Peavy Hall 208 – Garrett Meigs and Beth Munoz**

Garrett and Beth from the Graduate Student Council thanked the Space Committee for their decision to use Peavy 208 as a graduate student working/social space. The Graduate Student Council will sponsor a lunch next week for students to provide their feedback about the remodeling of the space. Beth shared the plan for the remodeling of the room.

**X. Jeff McDonnell Replacement Alternatives – Thomas Maness**

Thomas Maness prepared a proposal that was brought to FEC for discussion. Forest Hydrology is one of the highest priorities for FERM. The proposal includes a plan for transitioning Jeff's projects, keeping good relations with the funding partners, and the hiring for a new faculty position. FEC discussed another strategy to rebuild FERM's expertise in this area with the next round of Provost's hiring initiative with the geo spatial water position.

**XI. Other Topics**

• **College Forest update** – Steve Tesch for John Mann

Steve gave an update to FEC on the recent activities happening on the College Forests: harvesting project on the Blodgett Tract and sale of the remaining 3 cutting units, FEMA reimbursement of road damage from January storm. John Mann met with Greenbelt Land Trust (Michael Pope) and Benton County Parks & Recreation (Jeff Powers) to see if a coalition can be formed in dealing with the John Brandis land exchange situation. A part-time assistant to assist Chris Jackson in managing volunteers on the trail system will start work next week. FEC discussed the sale of the Starker property and clearance issue with OUS. Roger will follow-up with the Chancellor's office on the mechanism for clearing Starker loan debt upon sale of new Starker property gifts.

• **Sasquatch Proposal Update** – Eric Hansen

Stephanie Murphy presented a proposal on the College of Forestry

marketing efforts at the last FRL AC meeting. Eric Hansen wanted to discuss the implementation of the recommendations. Roger Admiral will share Stephanie's presentation with the Computing Group. FEC discussed the College investment required to make all the recommended changes and the need for prioritization.

- **Dean's Search Update** – Paul Doescher  
FEC discussed the process for the finalists' interviews and stakeholders' engagement in the process for providing recommendations to the Provost. The candidates' forum will be streamed and archived. Hal will make personal contacts with the conservation groups and NGOs when the names of the finalists and interview dates are known. The Dean will work with the FRL AC chair to schedule an FRL AC meeting the last day of the interviews so the Advisory Committee has a chance to meet to discuss their recommendations.
- **OSU Private Foundation Opportunities for CoF Needs** – Steve Tesch  
The Foundation office has made some changes. Martha Coleman will transfer to Portland. There will be a new staff member in her position.
- **Commencement Brunch Date Change** – Kira Hughes  
The date for the OSU commencement has changed to Sunday, June 17 from 3:00 pm – 7:00 pm. The event will be ticketed. Kira wanted FEC's approval to plan for a larger College event this year, with timing closer to lunch. More information to come.
- **Update on College Forums for Engaging Faculty** – Marv Pyles  
Marv and Randy Rosenberger were charged to organize a series of forums to engage faculty and staff on various topics as one of the outcome of the College Strategic Business Planning Session with Steve Shields. Marv gave an update on topics they thought would be of interest to the faculty. FEC suggested a joint department meeting to talk about the future of the College. More to come on this topic.

The meeting adjourned at 12:00 p.m.

Minutes prepared by Nathalie Gitt

### **Roll Call**

#### **Members Present:**

Roger Admiral, Paul Doescher, Jim Johnson, Eric Hansen, Thomas Maness, Marv Pyles, Steve Tesch, Hal Salwasser

Absences: Ed Jensen, Randy Rosenberger

**Guests:** Quincy Coons, Kira Hughes, Joel Zeni, Jeffrie Husband, Penny Wright, Jeff Wimer, Justin Thomas, Garrett Meigs, and Beth Munoz

**Meeting Handouts:**

- 1) 04-06-12 FEC Meeting Agenda – Steve Tesch
- 2) 03-16-12 FEC Meeting Draft Minutes – Steve Tesch
- 3) 03-28-12 FEC Action Items List – Nathalie Gitt
- 4) Cayuse Delegate and Proposal Check-off Form - Jeffrie Husband and Penny Wright