

Forestry Executive Committee Meeting Minutes

Friday, January 6, 2012

RH 115

The regular bi-weekly meeting of the Forestry Executive Committee called to order by Steve Tesch at 8:30 a.m.

I. Additional Agenda Topic

- DAI Visit January 23, 2012 – Jim Johnson

II. Meeting Minutes Approval

The 12-13-11 meeting minutes were approved.

III. Updates and Conversation with the Dean

- **State of Oregon Hiring Freeze and Austerity Measures**
FEC went over the memo from Becky Warner that clarified how the university will implement the hiring freeze. The only foreseen impediment for the College has been for temporary positions. FERM and FES Department Heads gave an update on the hiring status of their vacancies.
- **Updates from Zak Hansen on Campaign Development**
Zak Hansen gave an update on the sale of gift properties and pledges, and Board of Visitors membership.
- **E & G Supplement from Provost**
Action Item
Hal will meet with Sabah on Monday, January 9 and will have new information.
- **OFIC Conversation and Business Plan**
Action Item
Hal will connect with Sabah Randhawa and Ray Wilkeson to restart the conversation with OFIC about the business plan for the College before the legislative session.
- **FES Department Head/Search Termination Announcement**
The waiver of search has been approved by Anne Gilles.
Action Item
The Dean will make a college wide announcement soon on the status of the FES department head reappointment.
- **CoF Market Analysis – Steve Clark’s Recommended Names**
FEC discussed the urgency of working on the scoping analysis and implementation.
Action Item
Hal will get the names of the individuals that Steve Clark is recommending and schedule a time to meet with them.

- **Reserve Subdivision**
Prior to the holidays, Hal sent a letter to the developer that the College would not be supportive of a variance from the 300 foot setback as proposed, but would be open to discuss a land exchange. Hal discussed the principals for the land exchange with FEC. Hal has worked with Benton County Commissioner Linda Modrell to keep her informed.
- **Indian Forests Management Assessment Team (IFMAT) Site Visit**
Hal was invited to join a team of ten people with strong OSU representation, to do an assessment of how the tribes are doing with the management of their forests across the nation. The first site visit was held with the Coquille tribe. Topics discussed were issues of natural resources education, community college agreements, graduate degrees, and recruitment of qualified staff who are tribal members for the College's programs.

IV. McIntire-Stennis Proposals Incentive Options – Follow-up from Departmental Discussions – Department Heads

Department Heads collected input from their faculty about the proposed incentive options. Two out of the three departments were in support. Department Heads discussed the various input that they received from their faculty with the committee.

Decision

FEC was in support in principal of the voluntary approach of option #4 described in the one-pager that Steve Tesch drafted for the discussion that was distributed at the meeting.

Action Item

Departments Heads will identify the candidates, discussion to be continued at the next meeting.

V. Merit Salary Increases – Roger Admiral

FEC discussed a college wide process to get everybody due consideration. Roger Admiral distributed a recap of the merit award FTE analysis for Forestry. The College will have eight awards for consideration.

Decision:

FEC proposed to use this money to recognize the contributions of the unclassified personnel who are not tenured/tenure track faculty. All in the CoF are invited to nominate someone or to self-nominate. Nominations will be directly submitted to the respective support leaders, Department Heads or Roger Admiral.

Action Item

The Dean will send a college-wide call for merit awards nomination. FEC will meet on January 18 to rank the proposals for the dean's review and final decision.

VI. College of Forestry Research Support Faculty Committee – Jay Sexton

Jay Sexton presented his proposal to FEC about changing the configuration of the Research Support Faculty Committee that existed in the FES Department to a College of Forestry level that would provide the same service to the FERM and WSE Departments. Jay presented information on the committee's mission, described the current efforts within the FES Department, discussed the composition of the committee, chair election, the committee members' term of service, function, and the structural changes needed. Camille Freitag and Travis Woolley were invited to join the discussion.

Decision

FEC approved Jay Sexton's proposal to broaden the Research Support Faculty Committee to a College of Forestry wide coverage.

Action Item

Jay Sexton will provide a charter to Steve Tesch that will be converted to an administrative memo. The Research Support Faculty Committee will be added to list of College of Forestry College Committees.

VII. Oregon Innovation Council / Kitzhaber Opportunity for Wood Products Innovation Program – Hal Salwasser

This was a follow-up discussion about ideas on how to shape a proposal for forming a Wood Innovation signature research center to present to the Governor that would be different from Oregon Inc. Scott Leavengood and Chris Knowles were invited to join this discussion and to give their input. Scott Leavengood distributed a one-page document that recapped the Governor's testimony to the Board of Forestry and the proposals that were submitted to the Oregon Innovation Council. Scott presented his thoughts on three main areas of focus that would roll out new things and include PSU and U of O. Hal would like to include things that would add value to all sectors in the proposal.

Action Item

Scott Leavengood will provide Hal with a more comprehensive proposal with detailed explanations for his main areas of focus, a schematic that shows the flow of the different parts, including the benefits for Oregon (no more than two pages). Hal will review and prep this document for his conversation with Brett Brownscombe to be scheduled.

VIII. OWIC Staff Proposal – Eric Hansen

Eric Hansen handed-out a proposal to get College support for an experimental position for a year in WSE to support undergraduate experimental learning and OWIC operations for FEC's consideration. Eric presented a cost estimate for this position. David Smith was invited to share his insight of the benefits of this position for the RM program. Scott Leavengood discussed the issue of the lack of capacity to offer more contract testing projects and the suite of services that WSE could offer.

Decision

The proposal will be presented to the Board of Visitors for funding support (\$23,000 each year) for a two year period. Jim Johnson agreed on the \$4,500 for the FNR contribution.

IX. CoF Forums Announcement – Marv Pyles and Randy Rosenberger

Marv Pyles and Randy Rosenberger are coordinating a series of College wide forums. The first forum will be a brown bag lunch meeting scheduled on January 17 on the Dean's search.

X. College Level Awards Committee – Department Heads

Steve Tesch let FEC know that the deadline for university awards nominations was approaching and the College of Forestry needed to start implementing the ideas of the College awards committee discussed in prior meetings or drop the discussion. The challenge was that no one seemed to want to serve on the committee.

Decision

FEC will act as the College Level Awards Committee.

Action Item

FEC will spend half hour at the next FEC meeting to identify the individuals to put forward for each award and will assign one person to follow through. Julie Howard will provide a list of available awards, due dates, criteria for the nominations, and URLs.

XI. Other Topics

- **2011-12 Outstanding Alumnus Award Call for Nominations** – Steve Tesch
The Department Heads will need to identify and select their outstanding alumni who will attend the Student Award Ceremony in May. Steve Tesch distributed a copy of the award description. Barte and Bond Starker were not on the list of past recipients, so the list needs to be verified.

Action Item

The selections need to be done by February 1st to maximize the opportunity for scheduling attendance, and then communicated to the Dean's Office.

- **Dean's Award Nominations** – Steve Tesch
Steve Tesch reminded FEC to encourage the faculty to submit nominations for the Dean's awards. Deadline: January 13.
- **2012 Distinguished Professor Nominations** – Steve Tesch
Steve Tesch reminded FEC that these nominations were due on January 13th to the Provost's office.
- **DAI Visit January 23, 2012** – Jim Johnson
Jim informed FEC that on January 24, there will be three folks on campus from DAI's Division of Water, Energy, and Environment. DAI is a global international development for-profit company with 2,500 employees worldwide. They are currently implementing 115 projects in 64 countries, with over \$400 million in global revenues. They are interested to add OSU to their small cadre of universities they use as cooperators (the other two big ones are Michigan State University and Colorado State University). They would like to run three small group (five faculty each) brainstorming workshops (2 hours in length) around different USAID project proposals. They would like Jim to identify faculty that have some international experience and interests, strong subject matter knowledge, and an interest to cooperate with DAI on future projects.

Action Item

Jim will work with Department Heads to coordinate faculty participation. Jim will forward the DAI's inquiry to FEC.

- **WSE Diversity Hire** – Eric Hansen
FEC provided Eric some feedback on how to proceed with WSE diversity hire for the position vacated by Barbara Lachenbruch.

The meeting adjourned at 12:00 p.m.

Minutes prepared by Nathalie Gitt

Roll Call

Members Present:

Roger Admiral, Paul Doescher, Ed Jensen, Eric Hansen, Thomas Maness, Marv Pyles, Randy Rosenberger, Hal Salwasser, Steve Tesch, Jim Johnson

Guests: Zak Hansen, Jay Sexton, Camille Freitag, Travis Woolley, David Smith, Scott Leavengood, Chris Knowles, David Smith

Meeting Handouts:

- 1) 1-6-12 FEC Meeting Agenda – Steve Tesch
- 2) 12-13-11 FEC Meeting Draft Minutes – Steve Tesch
- 3) 1-6-12 FEC Action Items List – Nathalie Gitt
- 4) December 20th Guide On Our Hiring Freeze Email from Becky Warner – Steve Tesch
- 5) Draft for Discussion McIntire-Stennis Funds within the College of Forestry – Steve Tesch
- 6) Merit Award FTE Analysis for Forestry – A Snapshot in Time – Roger Admiral
- 7) CoF Merit Increases – Steve Tesch
- 8) Research Support Faculty Committee: Broadening the Committee to a CoF-wide Coverage – Jay Sexton
- 9) Enhancing the Innovation System for Oregon’s Forest Products Cluster – Scott Leavengood / Chris Knowles
- 10) Proposal to FEC – Eric Hansen
- 11) Outstanding Alumnus Award Call for Nominations – Steve Tesch
- 12) Dean’s Award Nominations – Steve Tesch