

Office of the Dean

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2024-25 College P&T Timeline

November 4-8 College P&T Committee First Meeting November 22 Department Deadline: Upload dossiers Nov 25-Dec 9 College P&T Committee: Reviews dossiers December 9 College P&T Committee: Issue letters to candidates re: corrections December 10-13 Candidates revise dossiers with guidance from DHs December 13 Department Deadline: Upload revised dossiers December 16-20 College P&T Committee: Draft evaluation letters distributed January 1-10 College P&T Committee: Review all draft letters and revise January 13-16 College P&T Committee: Final meeting: vote on/sign final letters January 21 Department Deadline: Upload revised dossiers Jan 22-29 Dean reviews cases & meets with Associate Deans regarding cases February 5 Dean finalizes letters February 7 Department Deadline: Upload final dossiers & bio's and pics February 10 Complete Dossiers Due to Provost's Office *date pending, will adjust dean's level timeline if this date changes